



a world class African city



Request for Quotations

Supply Chain Management

Finance Group
CP Reference Number:
Date: 01/02/2012
date RFQ submitted>
Contact Person: Aubrey Kunene
Tel: (011) 490 - 7375
Fax: (011) 870 - 3408
Email: akunene@citypower.co.za

Delivery Address

40 Heronmere Road
Reuven

Johannesburg

Company
Attention:
Tel;
Fax :

You are hereby invited to submit a quotation for the items listed below. Please provide a written quotation to the above named contact person on or before the closing date indicated below. Only quotations which contain the information listed below will be accepted. Prices should be shown both exclusive and inclusive of VAT and fixed and firm. Delivery will be direct to the relevant City Power store.

1 Description of services: Supply of General Cleaners for General Cleaning Services to City Power Areas

Pricing Instruction:

The unit price should include the supply of equipment and chemicals for cleaning

Service Description	Quantities	Price Each	Total Price (Excl. VAT)
General Cleaning Services	24		

Closing date and time for submission of quotation:

08 February 2012 @ 09h00 40 HERONMERE ROAD REUVEN, BOOYSENS

SUBMISSIONS: TENDER BOX, TENDER ADVICE CENTRE

Vendors must supply written quotations that reflect the following information on the quotation:

- Quotation Validity Period: _____
- Delivery period: _____
- Company Name: _____
- Company Registration Number: _____
- VAT Registration Number: _____
- Physical Address: _____
- Contact Person: _____
- Telephone Number: _____
- Fax Number/Email Address: _____
- Company Income Tax Number (i.e. SARS No): _____
- Tax Clearance Certificate Attached or consent for City Power to ascertain from SARS whether your status is in order: _____
- Signed disclaimer (Attached to this RFQ): _____

PREFERENCE POINT SYTEM WILL BE USED FOR VALUE OF BETWEEN R30K AND R200K

Points awarded for Price and RDP goals (80/20)

PRICE	80
BBBEE POINTS	20
TOTAL POINTS	100

CALCULATION

1. THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Rand value of bid under consideration

Pmin = Rand value of lowest acceptable bid

2. Calculation of points for B-BBEE status level of contributor

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	8	16
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

CP Reference Number:

Disclaimer: Supplier (_____) hereby warrants that he/she/it has:

(Name of supplier)

1. Read, fully understood and hereby accept City Power's standard quotation Terms & Conditions as published on the official City Power website;
2. Submitted a true and accurate declaration of interests reflecting that the supplier has no immediate family relations and that none of its shareholders, directors, managers or stakeholders are in the employ of City Power or the state currently and that no such relatives, shareholders, directors, managers or stakeholders have been so employed in the previous 12 months;
3. Undertakes to complete a fresh declaration of interests should these circumstances have changed as at date of this quotation. (This declaration is obtainable from the City Power's website/ Commodity Managers and the abovementioned contact person).

Name, Date & Signature of Supplier (Person responsible for the Quote)	Name:	Date
	Signature:	

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state*.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

- 3.1 Full Name:
- 3.2 Identity Number:
- 3.3 Company Registration Number:
- 3.4 Tax Reference Number:
- 3.5 VAT Registration Number:
- 3.6 Are you presently in the service of the state* **YES / NO**

3.6.1 If so, furnish particulars.

- 3.7 Have you been in the service of the state for the past twelve months? **YES / NO**

* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

- 3.8 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.8.1 If so, furnish particulars.

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3.9 Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?

YES/ NO

3.9.1 If so, furnish particulars

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3.10 Are any of the company's directors, managers, principal shareholders or stakeholders in service of the state?

YES / NO

3.10.1 If so, furnish particulars.

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3.11 Are any spouse, child or parent of the company's directors, managers, principal shareholders or stakeholders in service of the state?

YES / NO

3.11.1 If so, furnish particulars.

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CERTIFICATION

I, THE UNDERSIGNED (NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.

**I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION
PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder