



City Power Johannesburg

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Reuven
Johannesburg

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Booyens
2016

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www.citypower.co.za

CITY POWER JOHANNESBURG

Bidders are hereby invited for the following RFQ,
Further details are available from CITY POWER,
Tender Advice Centre, 40 Heronmere Rd, Reuven, Booyens
Telephone 011 490-7000, Fax 011 870-3717
CITY POWER JOHANNESBURG (SOC) LTD.

ADVERTISEMENT

SUPPLY, DELIVERY AND OFFLOAD OF INK CARTRIDGE

REQUEST FOR QUOTATION:	11197478
RFQ CLOSING DATE:	12 th February 2019
RFQ CLOSING TIME:	11h00am
SITE MEETING:	N/A
TIME FOR SITE MEETING	N/A
VENUE:	City Power-Tender Advice Centre
CONTACT PERSON:	Thabile Mahlangu

Should you not receive an official Purchase Order from City Power within a period of fourteen (14) days from date of closing, consider your Request for Quotation unsuccessful

RFQ DOCUMENTS WILL BE AVAILABLE ON THE WEBSITE
AS FROM 5th February 2019

40 HERONMERE ROAD REUVEN, BOOYSENS

SUBMISSIONS: QUOTATION BOX, TENDER ADVICE CENTRE

Please note:-

That we also advertise on our Website:

Website Address: www.citypower.co.za Available Bid's and RFQ'S

CP Reference Number: **11197478**
 Contact Person: Thabile Mahlangeni
 Tel: 011 490 7794
 Fax: 011 870 3717
 Email: tmahlangeni@citypower.co.za

Company:
Attention:
Tel:
Fax:
Email:

You are hereby invited to submit a quotation for the items listed below. Please provide a written quotation to the above named contact person on or before the closing date indicated below. Only quotations which contain the information listed below will be accepted. Prices should be shown inclusive of VAT and fixed and firm. Delivery will be direct to the relevant City Power store.

Item no.	Material/Service Description	Estimated QTY	Unit Price Excl.VAT	Total Excl. VAT
3492	Ink, Cartridge: Canon PIXMA PG-445, Black	10		
3493	Ink, Cartridge: Canon PIXMA CL-446, Color	10		
			Sub-Total	
			VAT	
			Total Incl.VAT	

PLEASE SUPPLY THE FOLLOWING DOCUMENTS TO ENABLE US TO EVALUATE YOUR SUBMISSION:

Returnable documents	Description	Yes/No	
1	Original Valid Tax Clearance Certificate		COMPULSORY
2	Valid B-BBEE Certificate		
3	Signed MBD 4 and MBD 9		COMPULSORY
4	CSD Supplier Number and Supplier Unique Number		COMPULSORY

CLOSING DATE AND TIME FOR SUBMISSION OF QUOTATION: 05/02/2019 @ 11H00AM.

Vendors must supply written quotations that reflect the following information on the quotation:

- Quotation Validity Period: _____
- Delivery period: _____
- Company Name: _____
- Company Registration Number: _____
- VAT Registration Number: _____
- Physical Address: _____
- Contact Person: _____
- Telephone Number: _____
- Fax Number/Email Address: _____
- Company Income Tax Number (i.e. SARS No): _____
- Tax Clearance Certificate Attached or consent for City Power to ascertain from SARS whether your status is in order: _____
- Signed disclaimer (Attached to this RFQ): _____

PREFERENCE POINT SYSTEM WILL BE USED FOR VALUE OF BETWEEN R30K AND R200K

Points awarded for Price and RDP goals (80/20)

PRICE	80
BBBEE POINTS	20
TOTAL POINTS	100

CALCULATION

1. THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Rand value of bid under consideration

Disclaimer: Supplier (_____) hereby warrants that he/she/it has:
(Name of supplier)

1. Read, fully understood and hereby accept City Power’s standard quotation Terms & Conditions as published on the official City Power website;
2. Submitted a true and accurate declaration of interests reflecting that the supplier has no immediate family relations and that none of its shareholders, directors, managers or stakeholders are in the employ of City Power or the state currently and that no such relatives, shareholders, directors, managers or stakeholders have been so employed in the previous 12 months;
3. Undertakes to complete a fresh declaration of interests should these circumstances have changed as at date of this quotation. (This declaration is obtainable from the City Power’s website/ Commodity Managers and the abovementioned contact person).

2. Calculation of points for B-BBEE status level of contributor

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

Name, Date & Signature of Supplier (Person responsible for the Quote)	Name:	Date
	Signature:	

DECLARATION OF INTEREST

- 1. No bid will be accepted from persons in the service of the state*.
- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.
- 3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

- 3.1 Full Name:
- 3.2 Identity Number:
- 3.3 Company Registration Number:
- 3.4 Tax Reference Number:
- 3.5 VAT Registration Number:

3.6 Are you presently in the service of the state* **YES / NO**

3.6.1 If so, furnish particulars.

.....
.....

3.7 Have you been in the service of the state for the past Twelve months? **YES / NO**

3.7.1 If so, furnish particulars.

.....

*MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) An employee of Parliament or a provincial legislature.

.....
3.8 Do you, have any relationship (family, friend, other) **YES / NO**
With persons in the service of the state and who may be
Involved with the evaluation and or adjudication of this bid?

3.8.1 If so, furnish particulars.
.....
.....

3.9 Are you, aware of any relationship (family, friend, other) **YES / NO**
Between a bidder and any persons in the service of the
State who may be involved with the evaluation and or
Adjudication of this bid?

3.9.1 If so, furnish particulars
.....
.....

3.10 Are any of the company's directors, managers, principle **YES / NO**
Shareholders or stakeholders in service of the state?

3.10.1 If so, furnish particulars.
.....
.....

3.11 Are any spouse, child or parent of the company's directors, **YES / NO**
Managers, principle shareholders or stakeholders in service
Of the state?

3.11.1 If so, furnish particulars.
.....
.....

CERTIFICATION

I, THE UNDERSIGNED (NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.

I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

CERTIFICATE OF INDEPENDENT PROPOSAL DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all proposals¹ invited.

- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.

- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the proposal of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when proposal are considered, reasonable steps are taken to prevent any form of bid-rigging.

- 5 In order to give effect to the above, the attached Certificate of Proposal Determination (MBD 9) must be completed and submitted with the proposal:

¹ Includes price quotations, advertised competitive proposals, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

1. The bidder has arrived at the accompanying proposal independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
2. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a proposal;
 - (e) the submission of a proposal which does not meet the specifications and conditions of the proposal; or
 - (f) bidding with the intention not to win the proposal.
3. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this proposal invitation relates.
4. The terms of the accompanying proposal have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to proposal and contracts, proposal that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

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Signature

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Date

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Position

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Name of Bidder