



a world class African city



INVITATION TO REGISTER TO BE ON THE COMPETENCY MANAGEMENT SERVICE PROVIDER PANELS FOR CITY POWER JOHANNESBURG (SOC) Ltd

City Power is in the process of establishing a database system of service providers to be utilised on an ad hoc basis, as and when competency assessment and competency-based training opportunities arise.

Please note that service providers may register to be on one or both of the identified panels below:

PANEL 1

Psychometric Assessments

For the provision of Psychometric Assessment services, successful bidders are required to:

- Be registered with the Health Professions Council of South Africa (HPCSA)
- Be approved by the Department of Public Service and Administration (DPSA)
- Utilise Psychologists and Psychometrists who must be registered members of the Health Professions Council of South Africa (HPCSA)

Assessment batteries relevant to the following:

- Critical reasoning test battery (CRTB2)
- Cognitive Process Profile (CCP)
- 15 Factor Questionnaire (15FQ+)
- Competency Potential
- Learning agility
- Emotional Intelligence

PANEL 2

Training Providers for short skills programmes

For the provision of Training and Development, training providers are required to:

- Be registered with one or more SETAs and/or Department of Labour
- Where skills programmes demand it (mandatory), utilise/appoint registered and/or accredited facilitators and/or assessors

Please note that Panel 2 will be engaged in skills programmes in end in end to end processes in the relevant City Power Value Chain(s).

Submissions

Service providers that meet the criteria must submit:

- Supporting documentation as proof of the required credentials
- B-BBEE Certificate / Sworn Affidavit
- Tax Clearance Certificate
- Municipal Rates Account
- Central Supplier Database (CSD) Registration

The service providers that will make it to the panel will compete against each other when services are required

Service providers who will submit must start registering on the City Power Vendor portal to reduce delays if accepted as panel member

The documents must be hand-delivered to the City Power Tender Advice Centre, 40 Heronmere Road, Reuven.

The closing date and time for submission is **01 March 2019 at 11h00am**

Enquiries

Enquiries can be directed to Stephanus Fourie
Tel: (011) 490-7832 or email: sfourie@citypower.co.za.

CERTIFICATE OF INDEPENDENT PROPOSAL DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all proposals¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the proposal of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when proposal are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Proposal Determination (MBD 9) must be completed and submitted with the proposal:

¹ Includes price quotations, advertised competitive proposals, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying proposal:

(Proposal Number and Description)

in response to the invitation for the proposal made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying proposal has been authorized by the bidder to determine the terms of, and to sign, the proposal, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying proposal, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) have been requested to submit a bid in response to this proposal invitation;
 - (b) could potentially submit a proposal in response to this proposal invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying proposal independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;

- (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a proposal;
 - (e) the submission of a proposal which does not meet the specifications and conditions of the proposal; or
 - (f) bidding with the intention not to win the proposal.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this proposal invitation relates.
 9. The terms of the accompanying proposal have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
 10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to proposal and contracts, proposal that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

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Signature

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Date

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Position

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Name of Bidder

DECLARATION OF INTEREST FORM

DECLARATION OF INTEREST

- 1. No proposal will be accepted from persons in the service of the state* .
- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to proposal. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.
- 3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name:

3.2 Identity Number:

3.3 Company Registration Number:

3.4 Tax Reference Number:

3.5 VAT Registration Number:

3.6 Are you presently in the service of the state **YES / NO**

3.6.1 If so, furnish particulars.

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3.7 Have you been in the service of the state for the past Twelve months? **YES / NO**

3.7.1 If so, furnish particulars.

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3.8 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.8.1 If so, furnish particulars.

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3.9 Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES/NO**

3.9.1 If so, furnish particulars

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3.10 Are any of the company's directors, managers, principal shareholders or stakeholders in service of the state? **YES / NO**

3.10.1 If so, furnish particulars.

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3.11 Are any spouse, child or parent of the company's directors, managers, principal shareholders or stakeholders in service of the state? **YES / NO**

3.11.1 If so, furnish particulars.

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CERTIFICATION

I, THE UNDERSIGNED (NAME):

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**CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION
FORM IS CORRECT.**

**I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS
DECLARATION PROVE TO BE FALSE.**

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Signature

.....
Date

.....
Position

.....
Name of Bidder

DECLARATION FOR PROCUREMENT ABOVE R10 MILLION (ALL APPLICABLE TAXES INCLUDED)

For all procurement expected to exceed R10 million (all applicable taxes included), bidders must complete the following questionnaire:

1 Are you by law required to prepare annual financial statements for auditing? **YES / NO**

1.1 If yes, submit audited annual financial statements for the past three years or since the date of establishment if established during the past three years.

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2 Do you have any outstanding undisputed commitments for municipal services towards any municipality for more than three months or any other service provider in respect of which payment is overdue for more than 30 days? **YES / NO**

2.1 If no, this serves to certify that the bidder has no undisputed commitments for municipal services towards any municipality for more than three months or other service provider in respect of which payment is overdue for more than 30 days.

2.2 If yes, provide particulars.

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3 Has any contract been awarded to you by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract? **YES / NO**

3.1 If yes, furnish particulars

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4. Will any portion of goods or services be sourced from outside the Republic, and, if so, what portion and whether any portion of payment from municipality / municipal entity is expected to be transferred out of the Republic? ***YES / NO**

4.1 If yes, furnish particulars

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