CITY POWER WORKPLACE

City Power Johannesburg (SOC) Ltd is a municipal entity wholly owned by the City of Johannesburg. City Power commenced operations on 01 January 2001 and is responsible for electricity distribution within its area of supply in the City of Johannesburg. The Company provides services to a mix of approximately 3.2 million people.

APPLICATIONS ARE INVITED FOR THE FOLLOWING POSITION:

Designation - Manager : Meter Reading Domestic (x1)
Group - Metering Services
Division - Device Management
Reporting to - General Manager: Device Management

Purpose

The primary objective of this position is to manage the performance of meter reading functions thereby maximising profitability and customer service whilst enhancing the reputation of City Power; also to provide a prompt, efficient and quality of service to both internal and external stakeholders.

Key responsibilities

- Manage meter reading division to ensure revenue accuracy and continuous performance improvement
- Develop and implement meter reading schedule and ensure meter reading dates are communicated internally and externally
- Manage the automated meter reading performance and customer load profiling
- Ensure compliance is adhered to with relevant legislation e.g. Nersa Standards
- Ensure internal audit and verification processes of revenue accuracy are conducted on a quarterly basis
- Manage the Stakeholder Engagement with Revenue Shared Services Centre
- Manage database administration and maintain data integrity
- Manage the daily investigations on the systems with exceptions to ensure continuous operation of the AMR system
- Ensure penalties are implemented as per information received from Check Reading Contractor, internal validation team and Revenue Shared Service Centre
- Manage contractor adherence to Code of Conducts and Code of Ethics
- Ensure files are allocated to contractors timeously and manage daily performance of contractors
- Promote culture of good governance, transparency and accountability

**Competencies Required Functional Competencies**

- The ability to analyse, design and implement information and make correct inferences or draw accurate conclusions by developing theoretical models or approaches in field of expertise (e.g. engineering models, computational models, growth and yield models, and structural models).
- The ability to analyse and verify captured meter readings to ensure accurate billing, including proactive tracking and analysis of meter data and trends and determining anomalies.
- The ability to effectively manage procurement of energy, design and sustainability of energy tariffs, and energy losses.

**Behavioural Competencies**

- The ability to exhibit courage and resilience when confronted with issues, opposition, ethical dilemmas or failures.
- The ability to demonstrate commitment to City Power’s core values and principles.
- The ability to emphasise collaboration, teaming, and cooperation in operations.
- The ability to feel pride and ownership for the success and brand of City Power

**Leadership Competencies**

- The ability to provide vision, set direction for the organisation and inspire others in order to deliver on the organisational mandate.
- The planning and resourcing of long-term work by senior management which involves how resources should be utilised in order to enhance the performance of City Power and its influences from the external environment
- The ability to explore and implement new ways of delivering services that contribute to the improvement of City Power processes in order to achieve organisational goals. Ability to manage change effectively and with minimum disruption to the business.
- The ability to build and maintain strategic relationships and influence the real decision makers so as to leverage actions for future use in attaining organisational goals.
- The ability to formulate objectives and priorities as well as to implement plans that are consistent with long-term City Power objectives.
- The ability to think conceptually and to “see the big picture”.

**Minimum qualifications**

- Bachelor’s degree / B-tech or the equivalent

**Related Minimum Experience**

- 5 year’s experience, of which 3 years are in a supervisory capacity

**In case of further information regarding this advertisement (circular 001/2020; Ref 004), please contact:** Talent Acquisition Department Nwabisa Ngceke on: Tel (011) 490 7398/7343/7099

Kindly forward your detailed CV’s via E-MAIL: recruitment.metering@citypower.co.za by no later than 01 February 2020.
The City Power application Form for employment should accompany the detailed CV, which is downloadable using the link: [City Power Application Form for Employment](#).

**NB:** The City Power application form must be completed and submitted with the application to the relevant email address provided for the specific position. Failure to complete and submit the form will disqualify the applicant for consideration.

**Note:**
- City Power is an Employment Equity Employer; therefore, preference for this position will be given to candidates whose appointment will enhance representivity (especially Gender and Disability). If you do not hear from us within 2 months of the closing date, you may assume that your application was unsuccessful.
- Applicants must note that further checks and vetting will be conducted once they have been shortlisted and that their appointment will be subject to positive outcomes on these checks, which include qualification authentication, criminal records and previous employment amongst others.
- City Power reserves the right not to fill the position or to re-advertise it. Where applicable, candidates may be expected to undergo psychometric assessments.
- It is the applicant’s responsibility to have their foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide the evaluation results.
- Please include copies of your qualifications with your application.
- No walk-ins for this advert only emailed CV’s will be acceptable.